



FAULCONER ENERGY

Oil & Gas Accounting Summer Intern

Faulconer Energy, LLC., a growing, well respected independent Oil & Gas Company, has an opportunity for a Summer Accounting Intern to work directly in support of our Corporate Controller and Staff. The position is based in our Tyler, Texas corporate office. For more information on our company, please visit www.faulenergy.com.

Duties and Responsibilities:

- Assist in performance of daily activities in the following functional areas of the accounting department:
 - a. Revenue
 - b. Joint interest billing
 - c. Accounts payable
 - d. General ledger and Financial accounting
- Assist in reconciliation of general ledger accounts
- Assist in reconciliation of operational bank accounts
- Assist with preparation of monthly financial reports
- Provide general administrative support to Accounting group
- Assist supervisors with special projects, as needed

Required Qualifications:

- Pursuing a Bachelor's degree in Accounting, Finance or other related field
- Interested in a future career in the oil and gas industry
- Good communication/interpersonal skills
- Self-motivated
- Ability to manage multiple projects in a fast-paced work environment
- Detail-oriented with ability to work independently with limited supervision

Takeaways:

During the course of this internship, you will:

- Learn about Oil and Gas Accounting
- Be familiarized with accounting software widely utilized in the Oil and Gas industry
- Work with Excel and other business software in real-world business situations

For consideration please email resume to careers@faulenergy.com EOE